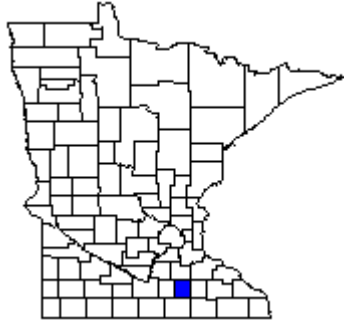


STEELE SOIL AND WATER CONSERVATION DISTRICT

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**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Dan Hansen at 7:00 p.m. on Wednesday, January 11, 2012 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Dan Hansen, Chrmn.	Dan Arndt	Bruce Kubicek, Commissioner	Dave Melby, Secretary
Mark Ihlenfeld, Treasurer	Eric Gulbransen	Casey Taylor NRCS, Area 6& 7 AC	Sue Condon, staff
Kyle Wolfe, Vice-Chrmn.		Noel Frank, NRCS	
James Klecker, Reporter			

The January agenda was reviewed and approved.

The December minutes were sent to the Supervisors prior to the meeting. Motion was made by Ihlenfeld, seconded by Klecker to approve the minutes as written. Motion was carried by voice vote.

The December Treasurer’s Report (see attached) was read by Ihlenfeld. Motion was made by Wolfe, seconded by Klecker to approve the December Treasurer’s Report. Motion was carried by voice vote.

Bills: (see attached.) Motion was made by Ihlenfeld, seconded by Klecker to approve paying the bills as listed. Motion was carried by voice vote.

OLD BUSINESS:

- 2012 Calendar: The staff reported that approximately 3500 2012 SWCD calendars were distributed to Steele County residents, cooperating agencies, and groups.
- Meetings Attended: None.

NEW BUSINESS:

- Kasey Taylor: NRCS Area Conservationist was present at the meeting. Kasey reported that the NRCS budget has been cut but is stable. That the old Area VI is being dissolved and merged with the southeast becoming the new area VI.

Kasey also reviewed with the Board the framework for the new Certainty Program.

2. 2012 Committee Appointments: Personnel- Klecker and Ihlenfeld, Budget and Planning-Ihlenfeld and Hansen, County Water Plan-Wolfe, SE JPB- Ihlenfeld, RC+D- Ihlenfeld, CRWP- Melby.
3. 2012 Approvals: Meeting Date and Time-Second Wednesday at 7:00 p.m., Official Financial Institution- United Prairie Bank, Official Newspaper- Owatonna Peoples Press, Official Radio Station- KOWZ. Motion by Wolfe to confirm the 2012 approvals, second Klecker. Motion carried by voice vote.
4. 2012 Supervisors Compensation Rate- Motion by Klecker, seconded by Wolfe to approve compensation of \$60 for up to 4 hours, and \$75 over 4 hours. Motion carried by voice vote.
5. 2012 Pay Equity Report: Arndt reviewed the completed 2012 Pay Equity Report with the Board. Motion by Klecker, second Ihlenfeld to approve and submit the report. Motion carried by voice vote.
6. 2012 Annual Plan of Work: A draft plan was presented to the board and discussed. The final plan will be reviewed at the February meeting. A MASWCD self assessment worksheet was distributed to the Supervisors.
7. U of M conservation Tillage Conference: Will take place on February 7. Motion by Klecker, second Wolfe to pay registration for those wishing to attend. Motion carried by voice vote. Those attending will notify the office by January 24th.
8. SWCD Day at the Capitol: Will take place February 15-16. Motion by Wolfe, second Klecker to approve registration and lodging for Supervisors and staff who attend. Motion carried by voice vote. Those wishing to attend will notify the office by Feb. 1.

Agency Reports:

Commissioner Kubicek reported that the Bixby wastewater treatment facility will installed this summer.

Noel Frank, NRCS reported that he is busy with the current EQIP sign-up.

Staff Report: Arndt reported that Brenda Lageson, Freeborn SWCD has assisted with the Districts financial while Condon has been on sick leave. Arndt also reported that BWSR received over fifty Clean Water Fund applications of which twelve were funded. The three applications involving Steele County were not funded.

Motion was made by Klecker to adjourn, seconded by Wolfe at 8:20 p.m. Motion carried. Meeting was adjourned. The next board meeting will be February 8, 2012.

Respectfully Submitted by

Eric Gulbransen, Resource Conservationist