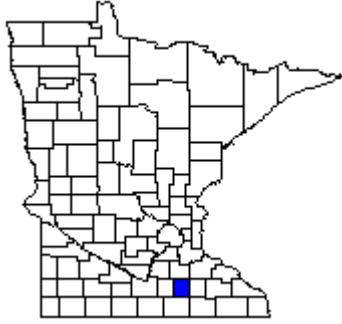


STEELE SOIL AND WATER CONSERVATION DISTRICT

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**MINNESOTA  
SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Dan Hansen at 7:00 p.m. on Wednesday, October 10, 2012 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Dan Hansen, Chrmn.	Dan Arndt	Jim Smith, NRCS	James Klecker, Reporter
Mark Ihlenfeld, Treasurer	Sue Condon	Bruce Kubicek, Commissioner	
Kyle Wolfe, Vice-Chrmn.			
Dave Melby, Secretary			

The October agenda was reviewed and approved.

The September minutes were mailed to the Supervisors to be reviewed. Motion was made by Wolfe, seconded by Ihlenfeld to approve the minutes as written. Motion was carried by voice vote.

The September Treasurer’s Report (see attached) was read by Ihlenfeld. Motion was made by Melby, seconded by Wolfe to approve the September Treasurer’s Report. Motion was carried by voice vote.

Bills: (see attached.) Motion was made by Wolfe, seconded by Ihlenfeld to approve paying the bills as listed. Motion was carried by voice vote.

**OLD BUSINESS:**

1. Conservation Partners Legacy Grant – Close Out: Arndt reviewed the grant with supervisors. LeSueur River Seeding Habitat bill of \$4,656 needs to be paid, but as of yet the District has not received the money from the CPL. Motion was made by Ihlenfeld, seconded by Melby to pay the bill as soon as the District receives the money from DNR. Motion was carried by voice vote.
2. RC & D Mtg., Sept. 24<sup>th</sup>: Ihlenfeld attended this meeting. He reported that the RC & D is trying to get farmer lead councils started. Policies for the RC & D were discussed.
3. Thank you from 4-H Conservation Trophy, Bria Stenzel was read by Arndt.
4. Other: none.

**NEW BUSINESS:**

1. Lawrence Svien, Executive Director of the Zumbro Watershed Partnership: Hansen welcomed Svien. This watershed is a 501c3 – citizen lead non-profit organization. It is not a technical organization. There are 3 staff people. Svien handed out material on the Zumbro Watershed Partnership. He also would welcome our input with one of the supervisor's or staff being on their board. They receive most of their money through the McKnight Foundation and MN PCA.

Svien left the meeting.

2. BWSR 2013 Grant Agreement: Arndt reviewed the agreement with the supervisors. For the period of July 1, 2012 to June 30, 2013 the funding from BWSR will be \$36,487. Moved by Wolfe, seconded by Melby to sign the agreement and return to BWSR. Motion was carried by voice vote.
3. Projected Five Year – Long Range Budget: Arndt and Condon reviewed budget with supervisors. BWSR accepted the Steele County Water Plan for our 5 year Comprehensive Plan, but we also needed a 5 year long-range budget. Discussion followed. Moved by Ihlenfeld, seconded by Wolfe to accept this long-range budget and submit to BWSR. Motion was carried by voice vote.
4. Steele County Board – Budget Committee Meeting, October 12<sup>th</sup> at 9:00 a.m. Ihlenfeld, Melby and Wolfe will try to attend this meeting with Arndt.
5. MASWCD 2012 Resolutions: They were given out and discussed. Condon needs the votes back by October 26<sup>th</sup>.
6. MASWCD 2012 Convention, Dec. 2-4<sup>th</sup>: Condon needs to know who will be attending by November 2<sup>nd</sup>.

Agency Reports:

Commissioner Kubicek stated that the settlement between the MN DOT and the county pertaining to Highway 14W is not resolved and will be going to a mediator.

Noel Frank, DC NRCS reported on the 1026 issue. They will now be going through a committee instead of doing them locally.

Staff Reports:

Condon reported that she looked into the situation with the problem of the Quick Books Pro (payroll) program being on the USDA server. Discussion followed. Motion was made by Wolfe, seconded by Melby to put the payroll program on our laptop and to buy a color printer for the laptop through Abraham Consulting. Also included in the motion was to purchase the program Dream Weaver for maintaining our new Web Page, which is coming along few well and will be live probably by November 2nd. Motion was carried by voice vote.

Arndt reported on projects working with Clean Water funds and EQIP funds.

Motion was made by Melby, seconded by Ihlenfeld to adjourn the meeting. Motion carried.

Submitted by Sue Condon, District Admin. Sec.