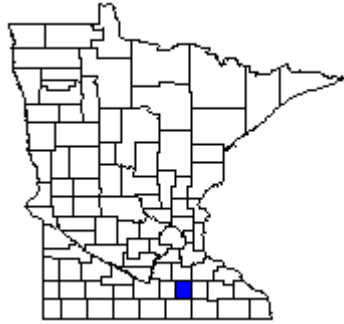


STEELE SOIL AND WATER CONSERVATION DISTRICT

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**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Dan Hansen at 7:00 p.m. on Wednesday, January 9, 2013 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Dan Hansen, Chrmn.	Dan Arndt	Bruce Kubicek, Commissioner	
Mark Ihlenfeld, Treasurer	Sue Condon		
Kyle Wolfe, Vice-Chrmn.	Eric Gulbransen		
Dave Melby, Secretary			
James Klecker, Reporter			

The January agenda was reviewed. No adjustment to be made.

The December minutes were mailed to the Supervisors to be reviewed. Motion was made by Wolfe, seconded by Ihlenfeld to approve the minutes as written. Motion was carried by voice vote.

The December Treasurer’s Report (see attached) was read by Ihlenfeld. Motion was made by Melby, seconded by Klecker to approve the December Treasurer’s Report. Motion was carried by voice vote.

Community Bank of Owatonna CD renewal – Arndt reported that the rate for twelve months is .65% down from the 1% for 2012 rate. Arndt reported that he had checked other banks and this rate of .65% is the highest. Motion was made by Melby, seconded by Ihlenfeld to leave the CD at the Community Bank of Owatonna for 1 year with the rate of .65%. Motion carried by voice vote.

Bills: (see attached.) Motion was made by Wolfe, seconded by Ihlenfeld to approve paying the bills as listed. Motion was carried by voice vote.

OLD BUSINESS:

1. 2013 SWCD Calendar: Condon reported that they were sent and more are available at the office. More than 3,500 calendars were printed.
2. Supervisor Oath of Office occurred on Jan. 7th at the Steele County Board Room. Supervisors sworn in were Dan Hansen, James Klecker and Dave Melby. Their term of office will be from 2013 to the end of 2016.
3. Other: Gulbransen will set up 2012 Conservation Farmer Award Luncheon. Gulbransen reported that M. Mundt, Streambank Stabilization Project 14(10)FC was paid \$6,421, utilizing the 2010 Flood Control Grant. Arndt reported that Senator Klobuchar aide, Adam Durand acknowledged that the Farm Bill letter had been received (See November’s 2012 minutes.)

NEW BUSINESS:

1. Re-organization of the Board: Hansen thanked the District for the honor of being Chairman for the last 2 years. As per standing rule of every 2 years rotation of officers: Kyle Wolfe, Chairman; Dave Melby, Vice-chairman; Mark Ihlenfeld, Secretary; James Klecker, Treasurer; Dan Hansen, Reporter. Motion was made by Klecker to cast a unanimous ballot for Officers listed through 2014, seconded by Melby. Passed by voice vote.
2. Committee Appointments: Personnel – Wolfe, Hansen; Budget & Planning – Klecker, Melby; County Planning & Zoning – Melby, Ihlenfeld; SE JPB Joint Powers Board – Ihlenfeld; Hiawatha Valley RC & D – Ihlenfeld; Cannon River Watershed Partnership – Wolfe; Zumbro River Watershed Representative – left open. Motion was made by Hansen, seconded by Klecker to approve the 2013 committee appointments as listed. Carried by voice vote.
3. 2013 Annual Approvals: Motion made by Klecker, seconded by Melby to leave board meeting time the second Wednesday of month at 7:00 p.m. Motion made by Hansen, seconded by Ihlenfeld that the United Prairie Bank remain as our official financial institution. Motion made by Melby, seconded by Klecker that the Owatonna People Press remain as our official newspaper. The above motions were carried by voice vote.
4. 2013 Supervisors Compensation: Motion was made by Hansen, seconded by Klecker to keep the same rate
5. As last year– 4 hours or less = \$60 and 4 or more hours = \$75. Motion carried by voice vote. The mileage rate will be at the IRS rate of \$.565/ per mile.
6. Arndt reviewed charges for services and products with Supervisors. Discussion. Motion was made by Ihlenfeld, seconded by Melby to approve the changes for January 1, 2013 (see attached). Motion carried by voice vote.
7. 2013 Budget Revision: Arndt reviewed Revised 2013 Budget with supervisors. Motion was made by Klecker, seconded by Hansen to approve the new 2013 budget revision. Motion was carried by voice vote. Wolfe thanked Commissioner Kubicek for the County support.
8. 2013 Plan of Work: tabled until the February board meeting. Arndt asked for input from supervisors: as of now there is no charge for Arndt's time to assist tile drainage groups. Arndt stated that approximately 10% of his total time is spent assisting landowners with drainage problems. Arndt will conduct a survey of other Districts drainage assistance policies. Tabled until next month.
9. SE JPB Tech. Support Meeting, Jan. 31st: Arndt and Ihlenfeld will plan on attending.
10. MASWCD Day at the Capital, Feb. 25th-26th: Discussion. Motion was made by Hansen, seconded by Klecker to approve expenses for those District Supervisors and Employees interested in attending. Motion was carried by voice vote. Arndt, Ihlenfeld, Klecker and Melby are planning on attending. Condon will reserve 2 rooms.
11. Other: Tree Day: Gulbransen stated that on Feb. 8th the District will be having an Open House Tree Day from 8 a.m. to 4:30 p.m. Motion by Ihlenfeld to approve the cost of refreshments served at Tree Day, seconded by Klecker. Motion was carried by voice vote.

Agency Reports: Commissioner Kubicek stated that the county board was re-organized.

Staff Reports: Condon reported doing end of year reports. Arndt reported that CRWP will be sponsoring a Cover Crop Workshop on Feb. 7th to be held at the Rice Co. Fairgrounds. Steele SWCD is trying to organize a group of landowners to pool rides. Gulbransen reported on doing a lot of year end reporting and taking tree orders.

Motion was made by Ihlenfeld, seconded by Melby to adjourn at 9:00 p.m. the meeting. Motion carried.

Submitted by Sue Condon, District Admin. Sec.