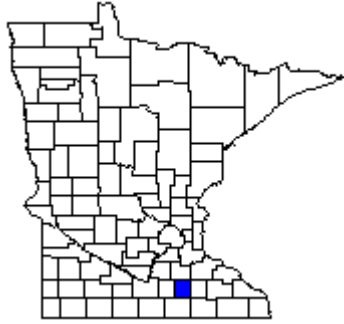


STEELE SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Kyle Wolfe at 7:00 p.m. on Wednesday January 8, 2014 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Kyle Wolfe, Chrnm.	Dan Arndt	James Smith, NRCS	James Klecker, Treasurer
Dave Melby, Vice-Chrnm	Adrienne Justman		
Mark Ihlenfeld, Secretary	Eric Gulbransen		
Dan Hansen, Reporter			

Chairman Wolfe welcomed Adrienne Justman the new District Administrative Assistant to the meeting.

The January agenda was reviewed. Pay out for Sue Condon’s compensated absences was added to the agenda.

The December minutes were mailed to the Supervisors prior to the meeting. Motion was made by Hansen, seconded by Ihlenfeld to approve the minutes as written. Motion was carried by voice vote.

The minutes of the special November 4th meeting were reviewed. Motion was made by Ihlenfeld, seconded by Melby to approve the minutes as written. Motion was carried by voice vote.

The December Treasurer’s Report (see attached) was read by Ihlenfeld. Motion was made by Melby, seconded by Hansen to approve the December Treasurer’s Report. Motion was carried by voice vote.

Bills: (see attached.) Motion was made by Melby, seconded by Ihlenfeld to approve paying the bills as listed. Motion was carried by voice vote.

Motion was made by Melby, seconded by Hansen to approve making payment to the MN DCP fund on behalf of Susan Condon for compensated absences owed in the amount of (229 hours @ \$18.47) \$4,229.63. Motion carried by voice vote.

Motion was made by Ihlenfeld, seconded by Melby to cash in Certificate of Deposit No: 1602063 (\$21,839.59) after the maturity date of 1/21/14 and reinvest the remaining balance (after Condon’s pay out) in a C. D. at Community Bank Owatonna. Motion carried by voice vote.

OLD BUSINESS:

1. 2014 SWCD Calendar: Arndt reported that 3,410 copies of the calendar were mailed to the rural residents of Steele County on Tuesday.
2. Cedar River Watershed TMDL Strategy Meeting: Melby and Arndt attended this meeting in Blooming Prairie on December 17th. The purpose of the meeting was to inform and educate local, state, and federal partners on the TMDL study, and to discuss strategies on how to protect and restore the system. A follow-up meeting to continue planning the protection and restoration efforts will be conducted on Jan. 21st.

NEW BUSINESS:

1. Committee Appointments: Motion was made by Hansen, seconded by Melby, to establish the following committees for 2014. Personnel - Hansen and Melby, Budget and Planning - Klecker and Wolfe, County Planning and Zoning – Ihlenfeld, SE Joint Powers Board – Ihlenfeld, RC&D – Ihlenfeld, Cannon River Watershed Partnership – Wolfe. Motion was carried by voice vote.
2. Annual Approvals: Motion was made by Hansen, seconded by Melby to approve the following official District designations for 2014. Board meeting time and date – second Wednesday of the month at 7 P.M., Primary Financial Institution – United Prairie Bank, Newspaper – Owatonna Peoples Press, Radio Station – KOWZ. Motion was carried by voice vote.
3. 2014 Supervisors Compensation: After discussion it was decided that the Supervisors compensation rate should remain the same as last year (4 hours or less \$60 / more than 4 hours \$75).
4. 2014 Charges for Services: After review and discussion a Motion was made by Ihlenfeld, seconded by Melby to approve the District 2014 charges for services the same as 2013. See attached.
5. 2014 Annual Plan of Work: Arndt presented to the Board a draft 2014 Plan of Work. Existing programs and services were reviewed and new items were added. Arndt requested that the Board review the draft and contact him with any new goals or activities that they would like added. The final plan will be drafted before the next Board meeting.
6. Cannon River Watershed Partnership Meeting January 23rd: Wolfe reported that the CRWP will be hosting a meeting to discuss the “One Watershed One Plan” concept. Arndt will plan on attending.
7. Other, Federal Surplus Supply: Motion was made by Ihlenfeld, seconded by Melby, to sign and return the Federal Surplus Supply application. Motion carried by voice vote.

Agency Reports:

James Smith reported on the Environmental Quality Incentive Program sign-up. He also reported that until the new Farm Bill is passed it is difficult to plan projects and practices.

Staff Reports:

Arndt reported that he had been in contact with Wayne Cords, Waseca County SWCD Supervisor. Supervisor Cords indicated that the Waseca County SWCD is waiting for an answer from the District on their request for managerial services.

Arndt suggested that the District's Budget and Planning committee meet before the next Board meeting to discuss this issue.

Gulbransen reported that there have been orders coming in for the 2014 Tree Program.

Motion was made by Hansen, seconded by Melby, to adjourn the meeting at 8:15 p.m. Motion was carried by voice vote.

Respectfully submitted by,

Daniel Arndt, Manager