

235 Cedardale Drive SE
 Owatonna, Minnesota 55060-4417
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**MINNESOTA
 SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Dave Melby at 7:00 p.m. on Wednesday August 10, 2016 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Mark Ihlenfeld, Vice Chair	Eric Gulbransen	Jim Smith, NRCS	Jim Klecker, Secretary
Dan Hansen, Treasurer	Adam Arndt		
Dave Melby, Chairman	Adrienne Justman		
Kyle Wolfe, Reporter			

The August agenda was reviewed, no changes were made.

The July minutes were distributed to the Supervisors prior to the meeting. Motion was made by Wolfe, seconded by Hansen, to approve the minutes as written. Motion was carried by voice vote.

The July Treasurer’s Report was read by Dan Hansen. Motion was made by Wolfe, seconded by Ihlenfeld, to approve the July Treasurer’s Report. Motion was carried by voice vote.

Bills: (See attached) Motion was made by Hansen, seconded by Ihlenfeld, to approve paying the bills. Motion was carried by voice vote.

OLD BUSINESS

1. Meeting Reports – RC&D – Ihlenfeld attended the RC&D meeting. He stated that the RC&D is planning to begin working with SWCD’s to organize plans on a watershed basis for the 1 Watershed 1 Plan program. They also had a refresher training on the purpose of the RC&D.

JPB – Gulbransen and Ihlenfeld attended the JPB meeting. They discussed the current grants and the budget. They are planning to hire another technician.

2. Other – Buffer meeting – a buffer meeting was held for Dodge, Mower, and Steele landowners. There were 50-60 people who attended. Tom Gile spoke.

NEW BUSINESS:

1. 2017 Grant Notice – Justman informed the Board that the notice for the FY17 BWSR grants had been received and the amounts would be as follows:
 - Conservation Delivery - \$20,014
 - State Cost Share - \$10,609
 - Easement Delivery - \$2,433
2. 2016 Local Capacity Grant Amendment – Justman presented the amendment agreement for the FY16 Local Capacity grant. Motion was made by Wolfe, seconded by Ihlenfeld, to approve and sign the agreement.
3. 2016 MCIT Dividend Notice – Justman informed the Board that the MCIT dividend notice was received and the return would be as listed:
 - Workers Compensation - \$657
 - Property/Casualty - \$1,165
4. Fair Awards Program – August 16 – Gulbransen informed the Board that the Fair Awards Program would be held on August 16. Melby will be presenting the Conservation winners with their certificates.
5. State Cost Share Contract – Arndt presented a cost share contract for approval, listed below. Motion was made by Hansen, seconded by Ihlenfeld, to approve the contract.
 - 2(15) – Grassed waterway - \$8,800 Total cost - \$6,600 Cost Share
6. 2014 Flood Recovery Cost Share – Gulbransen presented 3 cost share projects for approval (see below). Motion was made by Wolfe, seconded by Hansen, to approve the contracts.
 - 1(14FCP2) \$13,920.02 Total Cost, \$10,440.02 Cost Share
 - 2(14FCP2) \$12,737.79 Total Cost, \$9,553.34 Cost Share
 - 3(14FCP2) \$12,697.53 Total Cost, \$9,523.15 Cost Share
7. CRWP Buffer Field Day – 8/23, Northfield 9-11:45 – Gulbransen presented the information about this event to the Board.
8. SE MN Cover Crop Consortium – Cover crop and Strip Till Demo – 8/24, West Concord 1-4 PM – Gulbransen presented the information for this event to the Supervisors.
9. Other – Justman informed the Board that the Area meeting will be held on September 21.
Wolfe stated that the CRWP Straight River clean-up will be held September 17.

Agency Reports:

Jim Smith reported that he has been receiving a lot of Equip questions due to the postcard that was mailed out to landowners. He also has been working on completing CRP contracts.

Staff Reports:

Adrienne Justman reported that she has been primarily focused on getting the material for the Fair booth ready.

Adam Arndt stated that he completed one waterway project and has another in the works but there is need for a cultural resource evaluation on the site before the project can move forward.

Eric Gulbransen let the Board know that the 2016 impaired waters list is now available. He also stated that there is information available about the open MASWCD positions for those interested. Gulbransen reported on the visit to Wolcyn Tree Farm and Nursery. He also reported that Pete Fryer will be unavailable to assist with projects for some time due to an injury.

Motion to Adjourn: Motion was made by Hansen, seconded by Wolfe, to adjourn the meeting. Motion carried by voice vote.

Respectfully Submitted by,



Adrienne Justman,
Administrative Assistant

August Bills

Cedardale Dev. Co.		August Rent			\$619.20
Jaguar		Internet			\$54.95
Eric Gulbransen		Mileage 232 Reimburs 20			\$145.28
Adrienne Justman		Mileage 70 @ .54			\$37.80
Elan		Gas		\$58.58	
		Office Supplies		\$70.40	
		Vehicle		\$155.67	
		Fair Material		\$108.22	\$392.87
				Total	\$1,250.10